

**Seneca Valley Jr. Football and Cheer Association**  
**Minutes of January 11, 2021 Board Meeting**  
 7:00 PM Zoom Conference Call

**Attendance:**

<b>SVJFAC BOARD</b>		
<b>Name</b>	<b>Position</b>	<b>Present?</b>
Chris Minton	President	X
Armando Ferri	Vice-President	X
Kristina Deaton	Treasurer	X
John Burglund	Recording Secretary	X
Justin Burgh	Football Coordinator	X
Amy Canty	Auxiliary	X
Bill Och	Security	X
Adam Rathfon	Communications	X
Erin Steiner	Concessions	X
Lindsay Turkovsky	Cheer Coordinator	X
Bill Sutherland	Facilities	X

<b>SVJFAC BOARD Appointments</b>		
<b>Name</b>	<b>Position</b>	<b>Present?</b>
Mike Loebig	Equipment Manager	X
Nate Sannes	Asst. Football Coordinator	X
Kristen Wokutch	Asst. Cheer Coordinator	X

Prior to the meeting, it was approved via email vote to invite Nate Sannes (Assistant Football Coordinator) and Kristen Wokutch (Assistant Cheer Coordinator) to this meeting.

**Minutes:**

Meeting began at 7:00 PM via Zoom Conference Call

**Review of Meeting Schedules and Locations for 2021:**

- First and Third Monday of each month.
- Zoom Calls for now
- Third Monday will be General Meetings (February – November)

**Code of Ethics, Confidentiality, Transition to new Board Discussion:**

All Board Members are required to sign the Board Code of Ethics. C. Minton highlighted the Code for all members. Copies will be distributed by email for review and signature. The Roll was called for all members to agree to the Code of Ethics, with all verbally agreeing.

### **League Presentation by J. Burgh and K. Deaton:**

The Parkway League officially folded in November 2020. Four leagues are being considered.

- Big East (Eastern Suburbs of Pittsburgh and Westmoreland County)
  - No JV structure but play a “5<sup>th</sup> Quarter” scrimmage for developmental players.
  - 6U is Flag Football.
  - Max weight for 12U is 165 lbs.
  - Travel distance is an concern.
  
- South Hills League (many former G19 teams in southern suburbs of Pittsburgh)
  - Grade based.
  - No JV program.
  - Max roster size is 16 players.
  - No 12U program.
  
- United League
  - North Pittsburgh Suburbs and Butler County.
  - SV North is a member. League will not accept two SV associations.
  - No JV structure.
  - Age Based.
  
- Western PA Youth Football League (Formerly Greene-Washington League)
  - Three former teams from Parkway are joining (Montour, West Allegheny, Baldwin)
  - Has JV structure
  - Grade based with age cutoff.
  - No max weight, skilled weight limit, one time weigh-in.
  - League handles all logistics for scheduling and referees.
  
- Recommendations from J. Burgh and K. Deaton
  - Maintain association with the Diocese of Pittsburgh League for 12U
  - Create a new 7<sup>th</sup>/8<sup>th</sup> Grade team.
  - Create JV structure for 12U if there are enough players.
  - Join Western PA Youth Football League for all other levels.
  
- General discussion followed:
  - Logistics of collecting admission fee at Graham Park were discussed.
  - Pros and Cons of each league discussed.
  - 12U options discussed.
  
- J. Burgh made a motion for the Board to make a presentation via Zoom on January 25<sup>th</sup> to the General Membership with the recommendation to join the Western PA Youth

Football League. Executive Board Meeting to be held immediately afterwards to formally vote.

- Second by A. Ferri
- Unanimously approved.

**Spring Flag Football** – Brandon Fisher and Bill Sutherland to organize. Dates TBD. Sponsors for T-Shirts should contact Armando. Brandon and Bill to present at next Board Meeting.

### **Marketing and Fund Raising:**

The Board discussed the formation of the following Sub-Committees:

- Cash Bash
- Banquet(s)
- Fundraising

### **Equipment:**

- Football Uniforms
  - Discussion about new jerseys and pants.
  - M. Loebig indicated that pants are particularly in bad shape, many jerseys need to be retired due to excessive wear. Mike and Nate offered to investigate options.
  - Many associations have personalized jerseys for players each year rather than jerseys that are used year after year.
- Cheer
  - Will likely need new uniforms for some of the older girls. Poms need to be replaced.
- Helmet Reconditioning – 207 total helmets, 39 will expire. Mike is getting quotes for reconditioning but need to move soon because of delayed spring football in the state.
  - Motion by A. Ferri to use Sportsmen's again for helmet reconditioning, provided it is in line with last year's fees. Second by B. Sutherland. Unanimously passed.
  - Motion by M. Loebig to only recondition the helmets that were used in 2020 or if their two-year reconditioning had expired. Second by A. Ferri. Motion unanimously carried.
  - Plan is to continue buying 25-30 helmets per year as about that many expire each year.

### **2020 Budget Wrap-up and 2021 Discussion**

- 2020 Books being finalized. We anticipate breaking even for the year.
- A. Ferri requested that all Board Members have their budget request before the February Board meeting. Vote on the annual Budget will take place at the February General meeting. Budget details will depend on the League we play in, associated fees for the league, and other expenditures.
- Capital Investment – improvement to Graham Park for the township. Needs to be conducted in the next two years. Ideas due by summer 2021.
- ID Machine – item has been budgeted, but not purchased yet.

**Around the Table:**

*Vice-President –*

- Nothing to report.

*Treasurer –*

- Investigating new Bank for Association accounts.

*Recording Secretary –*

- Nothing to report.

*Football Coordinator –*

- Nothing to report.

*Cheer Coordinator –*

- Discussed dates for choreography sessions and first practices.

*Facilities –*

- Bill to investigate costs for repainting scoreboards and goal posts.

*Security –*

- Nothing to report.

*Concessions –*

- Nothing to report.

*Communications –*

- Nothing to report.

*Equipment –*

- Nothing to report.

**Next General Meeting:** January 25, 2021 via Zoom.

**Next Board Meeting:** February 1, 2021 via Zoom.

Meeting adjourned at 9:25 PM

Submitted by

John Burglund

SVJFAC Recording Secretary