

**SVJFAC
Executive Meeting
February 8, 2009**

President Sherry Leon called the meeting of February 8, 2009 to order at 1:13 p.m.

Secretary's Report – Sherry Leon for Jody Kopriva - absent

- Larry Komoroski made a motion to approve the minutes from the January 11, 2009 executive meeting. Kim Byrne seconded the motion and it passed unanimously. The minutes are approved and will be filed.

Treasurers Report – Nino Marchionda

- Opening Balance - \$26,239.66
- Review of Deposits and Expenses
- We will be putting an extra \$112.00 towards principal for the loan with Chartiers to pay off the building early.
- First mortgage payment for Graham Park due in April
- Ending Balance - \$25,601.06

Bob Wise made a motion to approve the Treasurer's Report that was seconded by Larry Komoroski. The motion passed and the report will be filed.

Finance Report – Al Sanderbeck

- Preliminary budget has been submitted and reviewed. All will make adjustments and will report back for the March meeting.
- Al has left a message with Kirk Brady of the Deckhouse to see if he is interested in sponsoring the raffle tickets again this year. He is also checking with the vendor of the tickets.

Presidents Report- Sherry Leon

- No Report

Cheerleading Report – Laura Wise

- Laura Wise made a motion to raise the cheer registration to \$100 (includes the \$5 fee for baskets). Nino Marchionda seconded the motion. The motion passed unanimously.
- Tryout dates are tentatively scheduled for end of April and beginning of May.
- a high school senior would like our help with her senior project. I will be providing her with names of cheerleaders to attend her cheer camp.
- Asked the BOD for ideas on what to do with dance apparel and pom poms left in cheer room. Suggestion discussed
- The 2009 Cheer budget was presented.
- Will be meeting with University Sportswear to discuss new cheer t-shirt designs for association.
- Late registrant process....all girls going into grades 3-8 MUST tryout. only girls moving into the area or girls who cannot attend tryouts due to family vacation or illness will be the exception. Girls going into 1st and 2nd grade do not tryout...and will be accepted. We will be announcing a final cutoff soon

Vice presidents Report- Kyle Snyder

- No Report

Football Report- John Kristobak

- Review of refund policy:
 - After paying at registration (\$140 this year) anyone who withdrawals up until equipment handout and/or doesn't get their equipment gets refunded registration fee less \$25 ($\$140 - 25 = \%115$). In order to get their refund they must also give back their unsold raffle tickets + any money for sold ones to make up the difference.
 - Withdraw after equipment receipt and prior to the start (Monday) of the 3rd week of practice. Registration fee less \$50 ($\$140 - 50 = \90). In order to get their refund they must also give you back their unsold raffle tickets + any money for sold ones to make up the difference.
 - Withdraw after start of 3rd week - now refund. Still responsible for raffle tickets.
- Refund Procedure:
 - All notifications come to the Football coordinator who will maintained the database.
 - Once notification is received an email telling them of the process:
 - If before equipment handout they had to get me their raffle tickets either in person or via mail (prefer).
 - If after equipment handout they had to get me their equipment and their raffle tickets
 - Based on the email notification a spreadsheet is created from the main database by removing them as an active player and putting them on the withdraw list. Once they fulfilled their requirements of handing in their equipment and/or raffle tickets the spreadsheet is updated with the appropriate information and then give them a refund.
 - Send the spreadsheet to Nino every other week and tell him who to cut a check for and how much.
 - Larry would take care of the equipment paper work and return the deposit check.
- FOC Meeting Update-reviewed topics discussed including:
 - Reviewed 2009 Football calendar
 - Football starts the week prior to Labor Day this year
 - Note: reminder for setting family vacations
 - Equipment deposit increased
 - \$100 deposit vs \$25 previous years
 - More representative of the cost of equipment
 - Expect more timely turn-in
 - Men's or Co-ed Flag Football League proposed
- Player Development
 - Flag camp discussion
 - Mark Kopriva to lead camp
 - Recommendations:
 - Majority in favor of 30 min warm-up drills / 60 min flag games
 - Engage High School; consider HS Players as team coaches
 - Team Identity- Create teams and have team names vs. new teams each week with team T-shirts
 - "Tone to be set at registration" emphasizes more game less drills than previous years

Football Report- John Kristobak-continued

- July camp discussion
 - Bill Pantis to lead logistics of camp
 - Recommendations:
 - Request to extend camp by 30 min for older groups
 - 6/7 year old camp length will not change
 - Camp instructors remain greatest hurdle

Auxiliary Report- Bob O'Neill

- No Report

Capital Improvements Report- Bob Wise

Graham Park Update-

- Bleachers
 - Press box and bleachers in as of Jan 30
 - Inspection went well except for hand rail ADA issue.
- Scoreboards
 - Poles are in.
 - Boards to be installed first week March
- Concession/storage building
 - Completion date moved out to Feb 20
 - Final building inspection to be February Tuesday Feb 24
- Sound system
 - Currently getting quotes for sounds system
- **Budgeting process**
 - Capital budget being put together separate from operating for this year.
- **Lacrosse Agreement**
 - Develop operating procedures for park between associations.
- **Advertising Program**
 - Initial Marketing program put together and shared with Lacrosse and with Kyle Snyder.
 - I had the initial conference call with UMPC on Jan 26th. The call was just okay. I have then had some correspondence requesting pricing and will be following up this week.

Facilities Report- Virg Palumbo

- Budget based off of 8 teams on Linder / 6 on GP (Rough budget)
- Updated budget submitted.
- In process of getting keys
- Moved sled / paint
- Discuss outsourcing painting.
- Invoice for bleachers
- Scoreboard update
- Glazier Mega Clinic (Pittsburgh) 20/22 Feb
- Nike Clinic 27/28 Feb

Communications Report- Kelley Morrone

- Picture dates – will be August 15th for cheer and August 16th for football
 - Pictures will be taken at Graham Park
 - After I confirm dates with Foto Sports I will post on Website
- Ads for coaches and Football/cheer registration as well as flag registration are being run in the Cranberry Journal
- In Seneca SVJFAC article to come out March 1st edition
- Flyers copied and being delivered to schools on Feb 9th

Concessions Report- Kim Byrne

- Budget reviewed
- Graham Park – concession bids reviewed
- Concession Stands – I will have both concession stands open for practice in the fall. We should be able to staff since we will be using less volunteers on game days.
- Mike Diehl told us we will have to pay for trash removal. We don't have an extra figure yet. Maybe we can get Vogel to cover expense for advertising space

New Business

- Virg Palumbo made a motion to go to the G19 League stating that if a player wanted to move up an age group because their actual birth date has them in a grade above where they are to play, they would have the option to do so. Nino Marchionda seconded the motion and it passed unanimously.

Old Business-

- None

There was a motion to adjourn the meeting made by Larry Komoroski and seconded by Kelley Morrone. The motion passed and the meeting was adjourned at 4:45 p.m.