

JOB DESCRIPTION PRESIDENT

Objective: Responsible for the leadership and coordinator of activities and operations of the SVJFAC.

Responsibilities:

- Lead meetings of the Board of Directors and General Association.
- Member of all standing and ad hoc committees.
- Serve as the official representative between the Association and other organizations with which the Association has affiliations and transacts business, such as; Cranberry Township, Cranberry Township Parks & Recreation, Seneca Valley School District; CTAA, SV Varsity Football; SV Soccer Association, SV Cheerleading Boosters and SVLAX.
- Work with Cranberry Township to ensure SVJFAC interests are considered by Township Parks & Recreation in their planning and budgeting process.
- Attend all Board and General Association Meetings
- Final authority of the discipline process with and between all parties participating in the SVJFAC programs.
- Serve as official representative of the Association at meetings and as signature authority.
- Vote only in the case of a tie on appointments of coaches, appointed chairs, and matters that come before the Board and General meetings.
- Promote the institution, documentation, monitoring, and emphasis of best practices throughout the Association.

Skills Required: Historical Perspective on Association Operation, Communication, Interpersonal, Diplomacy, Delegation, Organizational, Time Management, Computer